



**SCHEELS** arena

*Weddings*



## *When two become one....*

*Your wedding is one of the most special days in your life. Let us help you also make it one of the easiest with our professional staff here to assist you in ensuring the day runs smoothly. We look forward to the possibility of providing a venue to celebrate the moment where your lives become one. Your wedding reception at Scheels Arena would include the following items:*

### ***Rental***

- *Rental of Scheels Arena: Rental will include the following areas in the building:*
  - Lobby - upper and lower
  - Restrooms
- *Use of the building's audio system, including wireless mic*
- *8' rectangular tables (8 people per table) for dining and linens: Set up to be done by Scheels Arena staff (client to provide centerpieces)*
- *Elevated table(s) for wedding party*
- *Drape behind head table (drape is black): Set up to be done by Scheels Arena staff*
- *Necessary tables for cake, gifts, guest book etc.*
- *Event coordinator on site for event*
- *Ability to bring in outside decorator if you so desire*
- *Security for event included*

### ***Investment***

*Saturday Reception: Less than 200 people: Catering plus \$1500 room charge. If combination of food and beverage order is greater than \$4500, room charge will be waived. (\$500 non-refundable deposit due at contract signing).*

*Up to 350 people: Catering plus \$1750 room charge. If combination of food and beverage order is greater than \$7500, room charge will be waived. (\$500 non-refundable deposit due at contract signing).*

*Friday Reception: Catering costs with room charge waived. (\$500 non-refundable deposit due at contract signing).*

### ***Optional Items that would Include an Additional Cost:***

- *18' by 18' dance floor: \$390*
- *Round tables instead of 8' rectangular tables: \$12 per table (seat 6 people per table)*

*We look forward to serving you!*

### ***Arena Contact:***

*Stephanie D'Ambrosio  
Events and Marketing Coordinator  
sdambrosio@scheelsarena.com  
701.356.7656*

